



BOSCH
Invented for life

Think Tank

IoT
e-Mobility
Sustainability
Smart Home
Industry 4.0
Connectivity

Welcome to a place where your ideas lead to something big.

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Let's be remarkable.

Start something big today. Apply as

Intern for Accounts Payable

Department: CF/GSA4-RO

Your contribution to something big:

- Invoice verification and processing
 - Monitoring of workflows in the Readsoft SAP (system to record and verify invoices automatically)
 - Processing of payments within Accounts Payable process
 - Accounts and balance reconciliation
 - Month end reconciliation of Inter unit suppliers
 - Processing and controlling of the GR/IR account
 - Clarification of supplier requests
- Vendor reconciliation
- Processing of Travel and Expense claim forms
 - Support of year end closing activities in the area of AP IFRS and local GAAP
 - Ensure good communication with local unit and internal/external customers
 - Any other tasks required by the superior manager

What distinguishes you:

- High school diploma
- Ongoing University- Business Administration, Accounting, Finance, Economics, or related University
- Fluently spoken and written of English.
- German is a plus
- Medium computer skills
- Ability to work in a structured and careful way
- Customer service and communication skills
- Team player and ability to work in a flexible way
- Likes to work with numbers
- Willingness to travel
- Outgoing and easy to get along with

Make it happen.

Apply online: www.bosch-career.ro | timisoara.recruitment@ro.bosch.com